

M-1 How to use **category discount % maintenance**?

*Version 9.1 (26 Oct 2005) – Maxx*

Answer

- Use in transaction to give priority item discount

Step 1: Go to *Housekeeping* → *Run Setup* → *General Setup* → *Transaction*: tick **With per item discount**

Step 2: Go to *Maintenance* → *Customer Maintenance* → *Customer File Maintenance*: add a customer, No: 3000/A01, Name: AA COMPANY

Step 3: Go to *Maintenance* → *Item Maintenance* → *Item File Maintenance*, add a few items (with selling price and opening quantity)

Step 4: Go to *Maintenance* → *Miscellaneous Files* → *Category Discount % Maintenance*, add a category code (C2) and key in a description, key in Discount %: 50.00

Step 5: Go to *Maintenance* → *Customer/Supplier Item Maintenance* → *Recommended Price – Customer – Item*: select customer 3000/A01, key in C2 into category column (follow by a click on **Generate all Category from first item** if you want the same discount category applies to all the items)

Step 6: Try it out by adding an *Invoice* to 3000/A01 (select the relevant items)

M-2 In Item File Maintenance, how to use **Discontinue Item**?

Version 9.1 (14 Apr 2005 ~ 01 Mar 2006) - Maxx

Month	%	Tax % 1	Tax % 2
0 - 2	0.00	0.00	0.00
3 - 4	0.00	0.00	0.00
5 - 6	0.00		
7 & Above	0.00		

Figure 1.0

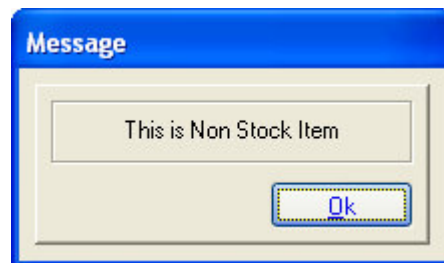


Figure 1.1

#### Answer

- This feature does not allow you to receive or issue the particular item anymore
- Go to *Maintenance* → *Item Maintenance* → *Item File Maintenance*: add an item called A01, tick **More Info. (2)** & **Discontinue Item**. (Refer to Figure 1.0)
- Go to *Transactions* → *Receive*: select any supplier code and access to body portion, select item A01 & the system will prompt an alert message "This is Non Stock Item". (Refer to Figure 1.1)

M-3 In Customer or Supplier File Maintenance, what are the **Credit Approval Ref., Credit Approval Date, Collateral, Guarantor, Site Name, Site Address 1 and Site Address 2?**

**More Information**

Customer Type   Non GST Customer  
Customer Group   Account Status Active

Remark 1   
Remark 2   
Remark 3   
VAT Code   
Bank Account No.   
Mode of Delivery  (ML/CR/RT/AR)  
Term Exceed (Y/N)   
Credit Sales Code  /   
Sales Return Code  /

**Credit Approval Ref.**   
**Credit Approval Date**  /  /  **Site Name**   
**Collateral**  **Site Address 1**   
**Guarantor**  **Site Address 2**

Term In Month  0 **Provision Discount**  0.00  
**Channel**  **Invoice Discount**  0.00

Local customer  Export customer

Version 9.1 (26 Oct 2005) and after - Maxx

Answer

Those fields are for the 3<sup>rd</sup> party software to be served as a reference.

M-4 In Item File Maintenance, how to use **Item Status**?

Default Unit	<input type="text" value="0"/>	
Item Status	<input type="text"/>	E.g. : SUSPEND ; DISCONTINUE
Item Type	<input type="text"/>	E.g. : SERVICE ; NON-STOCK

Version 9.1 (23 Apr 2006) and after - Maxx

Answer

This feature does not allow you to receive or issue the particular item anymore.

If you key in 'SUSPEND' in Item Status field and then issue a Receive or Purchase Return transaction, the system will prompt a message '**This is SUSPENDED Stock Item**' after you have selected the item. This is because maybe this item makes no profit. But you still can issue an Invoice of this item.



If you key in 'DISCONTINUE' and then issue any transactions, the system will prompt a message '**This is DISCONTINUED Stock Item**'. This is because maybe this item is discontinued by government.



M-5 In Item File Maintenance, what is **Universal Item No**?

The screenshot shows a software window titled "Item Maintenance - Item File Maintenance". It contains several input fields: "Enter Item No.", "Item Description", "Alternate Item No.", "Universal Item No.", and "Brand". The "Universal Item No." field is highlighted with a red rectangular border.

Version date: 9.1 (10/05/2006) and after – Maxx

Answer

It is for searching item purpose. Different item code can maintain a same universal item number but for alternate item number must be unique.

M-6 In Item File Maintenance (More Info. 2), what is **Item Type**?

The screenshot shows a software window titled "Item File Maintenance (More Info. 2)". It contains several input fields: "Default Unit" (with a dropdown showing '0'), "Item Status" (with a dropdown and examples "E.g. : SUSPEND ; DISCONTINUE"), and "Item Type" (with a dropdown and examples "E.g. : SERVICE ; NON-STOCK"). The "Item Type" field is highlighted with a red rectangular border.

Version date: 9.1 (23/04/2006) and after - Maxx

Answer

To maintain a service item in Item File Maintenance, we have to key in SERVICE at Item Type field, so that this item will not be displayed as a stock item in Inventory Reports.

M-7 Can I maintain **second unit of measurement** for **grade item**?

Version 9.1 (01/03/2006) and before – Maxx

Answer

You can't maintain second unit of measurement in same the grade item code

M-8 In Item Listing menu, why all items can be sent to **Excel** except **Discontinue Item**?

Version 9.1 (12/04/2006) and after – Maxx

Answer

We just need to do a setting

Go to *Maintenance* → *Item Maintenance* → *List Item*, click *Ok*, *Excel*, right click on *Exit*, click *Copy*, *Yes*, change SQL Statement from **inner join icitem a on (a.itemno=i.itemno)** to **inner join icitem a on (a.itemno=i.itemno and a.item\_stat<>"DISCONTINUE")**, then click *Send*.

M-9 In Item File Maintenance, what is the function of **Cost Code**?

*All Versions – SY Lee*

Answer

Instead of showing the cost price in body during transaction, system will show the cost code which maintained in Item File Maintenance by ticking **Display cost code during transaction** (*Housekeeping → Run Setup → General Setup → Transaction*).

M-10 In Item File Maintenance, how to **remove the saved picture**?

*Version 9.0 & Above – SY Lee*

Answer

Right click the picture, click Yes to remove picture.

M-11 How to **reset item's Quantity B/F** to 0 figure?

Item No.	Unit	Qty B/f	Fixed Cost	Mth.Ave Cost	Mov.Ave Cost
ACC-A01	BOX	50	12.00	0.00	0.00
ACC-A02	BOX	45	28.00	0.00	0.00
HUM--H02	UNIT	15	510.00	0.00	0.00
HUM-H01	UNIT	32	500.00	0.00	0.00
SWU-S01	SET	12	1300.00	0.00	0.00
SWU-S02	SET	56	1300.00	0.00	0.00

*All Versions – Shir Lee*

Answer

Step 1: Go to *Housekeeping → Exit*: type **F**

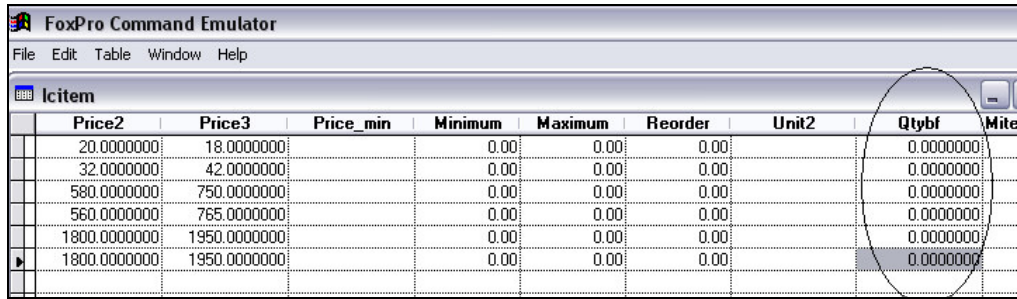
Step 2: In FoxPro command, type:

**USE ICITEM** then press Enter

**REPLACE ALL QTYBF WITH 0** then press Enter

**BROWSE** then press Enter

Note: The Qtybf column will be set to zero figure.



The screenshot shows a FoxPro Command Emulator window with a table named 'Icitem'. The table has the following columns: Price2, Price3, Price\_min, Minimum, Maximum, Reorder, Unit2, Qtybf, and Mite. The data rows are as follows:

	Price2	Price3	Price_min	Minimum	Maximum	Reorder	Unit2	Qtybf	Mite
	20.00000000	18.00000000		0.00	0.00	0.00		0.00000000	
	32.00000000	42.00000000		0.00	0.00	0.00		0.00000000	
	580.00000000	750.00000000		0.00	0.00	0.00		0.00000000	
	560.00000000	765.00000000		0.00	0.00	0.00		0.00000000	
	1800.00000000	1950.00000000		0.00	0.00	0.00		0.00000000	
	1800.00000000	1950.00000000		0.00	0.00	0.00		0.00000000	

Step 3: Click **Close**, type **quit**, press Enter, click on No button