

H-1 How to use the “**With Site**” in *Housekeeping* → *Run Setup* → *General Setup* → *Transaction*?

The screenshot shows the 'Transaction' tab in the software interface. It is divided into two main sections: 'Add Header' and 'Add Body'. In the 'Add Header' section, there is a text input field for 'Increase period by one on/after day' with the value '0'. Below it are several checkboxes: 'Use Only 1 set invoice no.' (checked), 'Use Only 1 set DO no.' (checked), 'Allowed edit exported bill' (unchecked), 'Standard auto running' (checked), 'Project by bill' (unchecked), 'With bill agent' (unchecked), 'With Site' (unchecked and circled in red), 'Search transaction by date' (unchecked), and 'Allowed edit name' (checked). In the 'Add Body' section, there are several checkboxes: 'With per item tax' (unchecked), 'With per item disc' (unchecked), 'With price in DO' (unchecked), 'Compulsory location' (unchecked), 'Allow edit amount' (unchecked), 'Batch Code/Other' (unchecked), 'Allow change in 2r' (checked), 'Allow create code' (checked), and 'Display cost code' (unchecked).

Version 9.1 and after – Maxx

Answer

- One customer may have more than 1 site or location
- No report can be viewed in STK
- But when linking to ACC you can view the report in *Debtors* → *Print Debtors Statement*

For example:

Step 1: (In STK) Go to *Housekeeping* → *Run Setup* → *General Setup* → *Transaction*: tick **With Site**

Step 2: (In STK) Go to *Maintenance* → *Miscellaneous Files* → *Customer – Site Maintenance*: select a customer code called 3000/A01 then site called Setapak, description called Setapak Area.

Step 3: (In STK) Go to *Transactions* → *Invoice* → click on **Add** button → select customer code 3000/A01 and select the site Setapak, access to body, select any item then click on **Accept** button

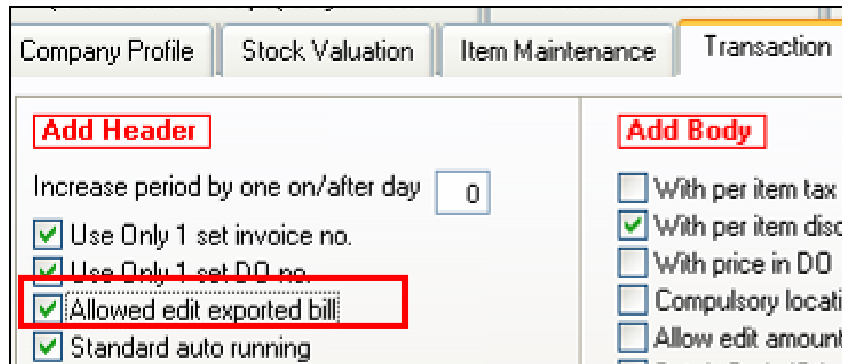
Step 4: (In ACC) View the report in *Debtors* → *Print Debtors Statement*

H-2 How to change the details for **posted transaction**?

All Versions – SK Oung

Answer

Go to *Housekeeping* → *Run Setup* → *General Setup* → (*Transaction* tab, *Add Header* portion) tick **Allowed edit exported bill**.



H-3 How to show **printed date and time** in the report?

All versions – Maxx

Answer

Go to Dealer Menu, tick **With System Date/Time**

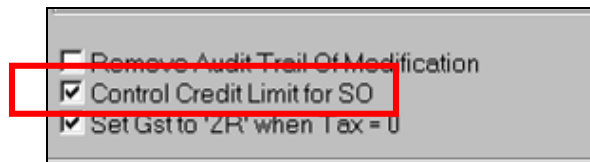
H-4 After Receive/Invoice transactions are posted from STK to ACC, I found that the **supplier/customer code** was wrong & I wish to change it, should I change it in STK or ACC?

Version 8.3 and after – Maxx

Answer

If you change your supplier/customer code in ACC, transaction in STK will not be updated, so you must change those codes in STK, under Boss Menu

H-5 How to apply **Control Credit Limit for SO** (*Dealer Menu → Page 2*)?



Version 9.1 (01/03/2006) and above – Maxx

Definition

User can control credit limit when issue Sales Order (SO)

Answer

Step 1) Go to *Dealer Menu → Page 2*, tick **Control Credit Limit for SO**; at *Dealer Menu → Page 1*, tick **Selling Above Credit Limit** and then key in password (e.g. ABCDE) and add 'SO'

<input type="checkbox"/> Minimum Selling Price		INV CS	DO	DN	CN
<input checked="" type="checkbox"/> Selling Above Credit Limit	ABCDE	INV CS	DO	DN	CN SO
FOC Item		INV CS	DO	DN	CN

- Step 2) Go to *Housekeeping* → *Run Setup* → *General Setup* → *Account No.*, link STK to **UBS Accounting data folder**; at *Item Maintenance*, tick **Sales order** in **Type contribute to outstanding**
- Step 3) Go to *Maintenance* → *Customer Maintenance* → *Customer File Maintenance*, key in 500 at Credit Limit
- Step 4) Go to *Transactions* → *Non-Accounting Bill* → *Sales Order*, issue a SO and select any items. If the total amount is more than 500, user need to key in password when accept the transaction.

H-6 How to set **discount % formula** for the 2 conditions below?

- a) Selling price between RM 10 & RM 19 – 5% item discount
- b) Selling price more than RM 19 – 10% item discount

All versions – Maxx

Answer

Following below steps:

- Step 1) Go to *Housekeeping* → *Run Setup* → *General Setup* → *User Define Formula* → type in **IIF (PRICEE <= 9,0,IIF (PRICEE <= 19,5,10))** in Disc %
- Step 2) Go to *Housekeeping* → *Run Setup* → *General Setup* → *Transaction*: tick **With per item discount**
- Step 3) Go to *Transactions* → *Invoice*: select any customer code and access to body then select any item code with 1 quantity. If user key in the selling price between RM 10 ~ RM 19 then STK will show 5% discount automatically; else if selling price is more than RM 19, STK will show 10% discount

H-7 How to set the **front Auto-running-number** running instead of back Auto-running-number like “R0001/06, R0002/06, R0003/06”?

All versions – Maxx

Answer

- Step 1) Un-tick **Standard auto running** (*Housekeeping* → *Run Setup* → *General Setup* → *Transaction*)
- Step 2) Key in your reference number like “R0000/06” in Receive reference number (*Housekeeping* → *Run Setup* → *General Setup* → *Last Used Nos.*) and tick auto running

H-8 How to activate **Invoicing system** in STK?

All versions – Maxx

Answer

Tick **Only Invoicing** (*Housekeeping* → *Run Setup* → *General Setup* → *Item Maintenance*) then login the system again.

H-9 How to **disable screen icon**?

All versions – Maxx

Answer

Un-tick **Show Icon (For Screen Area 1024 x 768)** (Housekeeping → Run Setup → General Setup → Item Maintenance)

H-10 How to use formula setting in **Timber Log Calculation**?

Version 9.1 (01 March 2006) and after – CSChan

Answer

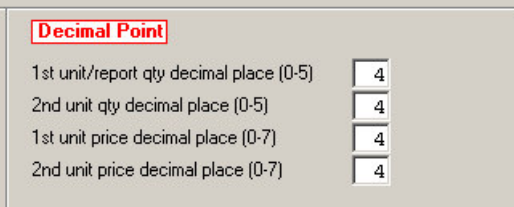
You are required to gather the entire timber log received on the following:-

- 1st log = 3/4 (pcs/length)
- 2nd log = 2/4 (pcs/length)
- 3rd log = 3/5 (pcs/length)
- 4th log = 6/3 (pcs/length)
length should be calculated as feet
Height = 37.5 feet
Width = 1.5 feet
- Using formula: $(1^{st} + 2^{nd} + 3^{rd} + 4^{th}) \text{ logs} \times \text{Height} \times \text{Width} / 7200$
- Manual calculation: $[(3 \times 4) + (2 \times 4) + (3 \times 5) + (6 \times 3)] \times 37.5 \times 1.5 / 7200 = 0.4141$ tons

In UBS System

Step 1) Go to *Housekeeping* → *Run Setup* → *General Setup* → *User Define - Formula*, key in **Remark** in Qtye

Step 2) Go to *Housekeeping* → *Run Setup* → *General Setup* → *Item Maintenance*, replace all decimal points to 4:



Decimal Point	
1st unit/report qty decimal place (0-5)	4
2nd unit qty decimal place (0-5)	4
1st unit price decimal place (0-7)	4
2nd unit price decimal place (0-7)	4

Step 3) Add any new item in *Maintenance* → *Item Maintenance* → *Item File Maintenance*, mark '**Quantity Formula**' then mark an option '**Remark**' (before exit to the menu)

Step 4) Key in the value at Remark 1: **(3/4,2/4,3/5,6/3)/ 37.5/ 1.5! 7200**, click Save

Step 5) Go to *Transactions* → *Receive*, select an item, the quantity field will be auto calculated (*arrow key down on Remark 1 for display purpose*)

Step 6) Total received in piece is **14**

Note:- Explanation for Step 3) – build in mathematic function, '/' = multiply, '!' = divide, '+' = plus, '-' = minus, '(')' = priority, spacing in between is allowed

